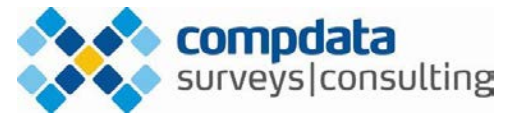


Lead Customer Service Representative



Compdata, a national compensation survey and consulting firm, is currently seeking a Lead Customer Service Representative to support and lead all customer service initiatives. Compdata offers a dynamic entrepreneurial environment that provides unlimited opportunities for personal and professional growth.

The right candidate for the Lead Customer Service Representative will be a self-motivated individual who is passionate about the customer experience and strives to make contributions for long-term success.

Responsibilities

- Develop and implement call schedules
- Provide assistance to customers regarding all product navigation
- Track and Lead our customer service representatives to provide a first-rate customer experience
- Perform administrative support tasks as needed

Qualifications

- Minimum of 3 years' experience in a customer service role, preferably in a supervisory capacity
- Bachelor's Degree in Communication, Business, or a Business-related field preferred or relevant experience
- Excellent oral and written communication skills

About Compdata Surveys and Consulting

For 30 years, Compdata (www.compdatasurveys.com) has provided pay and benefits information to thousands of HR Departments across the country. As a leader in our industry, our clients include some of the largest and most well-known brands in the U.S. Our consulting division provides expertise to companies on building successful compensation and benefits programs.

Team members enjoy a full benefits package including 401k, medical/dental/vision insurance, and paid vacation. Our business hours are Monday through Friday 8am to 5pm. Interested candidates should email a resume with salary history and expectations to HR.dept@compdatasurveys.com.